

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
Yale Junior High Central Office Board Room
Tuesday, January 9, 2024 – 6:00 PM**

Meeting Minutes

1. Call to Order

President Bullard called the meeting to order at 6:00 PM.

2. Roll Call

Members Present: Bullard, French, Charney, Hurlburt, Hoppe, McClelland

Members Absent: Butler

Also Present: Assistant Superintendent Bill Kryscynski
Director of Business Services Beky Silkworth
Secretary to the Board Nancy Maplethorpe

Others Present: Kathleen Hopper & Dru Runnals

3. Adoption of the Agenda

Motion by Charney seconded by Hurlburt to adopt the agenda as amended.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

4. Consent Agenda

A. Approval of Meeting Minutes

1. Committee of the Whole Meeting Minutes – December 5, 2023

2. Regular Meeting Minutes – December 7, 2023

3. Executive Meeting Minutes – December 7, 2023

Motion by Charney seconded by Hurlburt to adopt the consent agenda as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

5. Correspondence

Superintendent read/shared the following correspondence:

- Thank you note from Jeri Fishel in appreciation for the plaque and well wishes on her retirement.
- Read a proclamation from Governor Gretchen Whitmer honoring public school boards in Michigan that work to enrich the lives of Michigan's students through education and directly influencing instruction.

6. Superintendent's Report

Superintendent Sutton read/shared the superintendent's report which contained the following information:

There are many things that we are working to complete for the school year while also making plans for next year and beyond.

- The water system at Farrell Emmett Elementary has a new backflow prevention system and the hot water heater was cleaned over break with the hope that this resolves the water discoloration issues that we have been battling for some time.
- Bids were opened for the tennis court resurfacing project on Thursday, January 8 and I'm pleased to share that we had four bidders for the project. We should have a recommendation by the next board meeting. The lower bids are below what we originally budgeted for the project.
- A passageway door was installed between the 'regular' classroom and the Geometry in Construction room by Salski Construction. This will allow the 'maker space' that is used by the Geometry in Construction students and our robotics team the space to build and do their book or programming work more easily.
- The State of Michigan's Consensus Revenue Estimating Conference (CREC) is coming up at the close of this week and typically gives us a sense as to how the following year (2025) looks from a budget perspective.

- We expect to have our final inspection walk with Site Logiq on Monday January 15 for Yale Junior High. We have also given the greenlight for some 'pull ahead' work to occur in the elementary schools for Phase II of the project. This pull ahead work will be with getting controls and HVAC measurements for the summer renovation work.

7. Public Participation

- A. Special Guests - None
- B. Agenda Items - None
- C. Non-Agenda Items - None

8. Reports

A. Buildings and Grounds

Superintendent Sutton presented/read the Buildings and Grounds report (attached) which contained the following:

- ESKO roofing installed snow rails on the roof of Yale Elementary along the playground side. This will help with snow sliding off the roof and piling in front of the doors.
- Salski Construction was able to cut out the new opening at the high school shop and install a new door between the shop and adjoining classroom over break.
- Brenner Electric worked on finishing all the labeling of the electrical panels at the junior high. We'll have a final walk thru next Monday.
- CIC Industries completed the central office flooring project over the holiday break.
- Goyette Mechanical installed an RPZ valve "Back Flow Preventer" at Farrell Emmett Elementary last week. The state inspector required the valve after the inspection of the iron filtration system.

B. Finance and Financial Overview

Business Services Director Beky Silkworth presented/read her report (attached) which contained the following:

- Budget amendments for the Board's consideration were sent out and consideration for action was requested for the January meeting.
- The retainer agreement with Thrun Law Firm is up for renewal and recommendation is for an action item on the February agenda for consideration.
- Mr. Palmateer has requested to renew the agreement for the 2024 calendar year and has paid to reimburse the district for all 2022 taxes incurred on the property.
- The first budget amendment for general, capital projects, food service and latch key were presented. Changes to general fund budget included over \$2 million in revenue and expenditures for UAAL costs, a brief explanation of the At-Risk grant funds included in revenue, a reminder to spend \$200,000 in school safety grant funds received last year as well as the \$20,000 and \$25,000 transfers in from latch key and food service.

Expenditures new to the budget included some new grants, a small increase for health insurance, an adjustment in crafts and trades salaries and benefits for the new maintenance employee and a slight decrease in purchased services for the same. Finally, \$114,500 was added to the budget to cover the new bus ordered in December 2023.

- A huge thank you to Alex Bullard and Maddie Stephanides for all of their hard work first semester as student assistants.
- A five-year trends report was given to members comparing general categories of costs over the previous five years. Although total costs are up over 30%, it is mostly due to the many grants the district has received.

The district received four qualified and one late bid for the tennis court resurfacing project slated to happen in 2024. Jared Shutko is reviewing documents and contacting references. It is expected he will bring a recommendation to the Board in February for bid award.

C. Instruction and Personnel

Assistant Superintendent Kryscynski presented the Instruction and Personnel Reports (attached) which contained the following information:

1. Hiring
 - A. Andrew Stark, bus driver
 - B. Timothy Stasik, Maintenance III
 - C. Crystal Sophia, BGT clerk
2. Medical Leave Request
 - A. Sherry Goniwiecha, Latchkey Associate
3. Recommendations to the Substitute Lists

Curriculum/Instruction/Personnel:

- Mr. Kryscynski included a summary and printout for each school with his report and was pleased to announce that Yale was leading the way. All of our schools are in the top 20 out of 51 in the county! All three elementary schools were in the top ten, and Avoca Elementary had the highest index score in the county! The state ranks each school on a variety of factors, including test scores, growth, student sub-group achievement, attendance, course offerings, graduation rate, and more. He added that this is just another example of the great work all of our staff do each day to provide the best opportunities for our students! More detailed information about the School Report Card and the School Index can be found at mischooldata.org.
- Leah McConaughy will present for our district-wide PD Day on Monday January 15.

- D. Technology - None
- E. Transportation - None
- F. Other - None

9. Items for Board Discussion

- A. Budget Amendments
Director Silkworth presented the Budget Amendments report with her Finance and Finance Overview report.
- B. Board Buildings and Grounds Committee
Mr. Charney plans on attending the final inspection walk with Site Logiq at the junior high on Monday, January 15.
- C. Board Governance Committee
Next meeting at 6:00 PM on Thursday January 11 at Farrell Emmett Elementary in the media center. The committee will be reviewing board policies
- D. SCCASB Representative
Mr. Hurlburt reported that the SCCASB General meeting will be on February 22 at RESA. He also stated that each district will be receiving an SCCASB scholarship this year.
- E. MASB Legislative Liaison
Mr. Bullard reported that the legislative committee was still on holiday recess and that there were many opportunities through MASB's virtual learning.

10. Comments from Board Members, Administration

- Ron Charney officially announced that he is resigning from the Board of Education as of January 31, 2024.

11. Adjournment by Consensus at 6:47 PM.

MARK HURLBURT, SECRETARY
YALE BOARD OF EDUCATION